



JOB TITLE: RESTORE PART TIME FLOOR ASSOCIATE
REPORTS TO: RESTORE MANAGERS & GM

General purpose of position:

A Habitat ReStore associate is responsible for a variety of duties (maintaining a safe and clean environment, leading volunteers, loading and unloading donations and purchases) for the purpose of creating a maintaining an extraordinary donor, volunteer and shopper experience in the Habitat ReStore.

Requirements

- Able to lift at least 50 lbs.
- Friendly and courteous with good customer service skills.
- Commitment to Habitat's mission.
- Ability to relate to people with diverse backgrounds.

Time requirements: Part time (28 hours); Approx 4 hours a day between 9:00am-6:00pm, Monday-Saturday

Key responsibilities

- Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer or donor, maintaining outstanding standards, solid product knowledge and all other aspects of customer service.
- Maintain an awareness of all promotions and advertisements.
- Accurately and efficiently ring on registers and accurately maintain all cash and media at the registers.
- Communicate customer requests to management.
- Assist staff in maintaining safe, clean and adequate work equipment.
- Lead volunteers and provide them with a positive volunteer experience.
- Safely load and unload (often heavy) donations and purchases.
- Any other tasks as assigned by manager.

Skills and competencies:

- Ability to process information/merchandise through register system.
- Ability to communicate with associates and customers.
- Ability to read, count and write to accurately complete all documentation.
- Ability to operate all equipment necessary to perform the job.

Hourly compensation: based on experience